

**EMERGENCY SPECIAL MEETING OF THE  
BOARD OF EDUCATION OF MT. ZION COMMUNITY  
UNIT SCHOOL DISTRICT NO. 3**

**1595 WEST MAIN STREET, MT. ZION IL. 62549  
DECEMBER 19, 2023**

**Emergency Meeting Will be Held Immediately after the Conclusion of the Board's  
December 19, 2023 Regular Monthly Board Meeting**

**AGENDA**

This is an emergency special meeting of the Board of Education, authorized pursuant to 5 ILCS 120/2.02(a):

1. Call to Order and Roll Call
2. Public Comments
3. Consider approving resolution authorizing the award of an emergency contract for the replacement and/or repair and restoration of heating system (boilers) to a school building.
4. Adjourn

## Memorandum

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDABOUT

**DATE:** DECEMBER 13, 2023

**RE:** CONSIDER APPROVING RESOLUTION AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE REPLACEMENT AND/OR REPAIR AND RESTORATION OF HEATING SYSTEM (BOILERS) TO A SCHOOL BUILDING.

**Administrative recommendation:** To approve the resolution authorizing the award of the emergency contract for the replacement and/or repair and restoration of the heating system (boilers) to a school building.

**Comments:** We were notified today that our boiler at the Intermediate School went down and is not able to be repaired. Delivery and installation could take 2-4 weeks so we are requesting approval tonight.

TRR

Enclosure

**RESOLUTION AUTHORIZING THE AWARD OF EMERGENCY CONTRACT  
FOR REPLACEMENT AND/OR REPAIR OF SCHOOL HEATING SYSTEM**

**WHEREAS**, the Board of Education of Mt. Zion Community Unit School District No. 3, County of Macon, State of Illinois (“Board”) has the responsibility to manage and operate the schools of the School District; and

**WHEREAS**, the staff of the School District has recently been made aware of the failure of heating systems (boilers) in a school building; and

**WHEREAS**, the immediate replacement and/or repair the heating systems at the school building is necessary to ensure a safe and healthy educational environment for our students, and such replacement and/or repair is particularly urgent to ensure heating system is installed and operational due to current cold weather temperatures; and

**WHEREAS**, the failure of heating system constitutes an emergency, which must be immediately addressed in order to ensure that said facility is available for educational use; and

**WHEREAS**, the *School Code* exempts contracts from public bidding requirements where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board of education (105 ILCS 5/10-20.21).

**NOW, THEREFORE, Be It Resolved** by the Board of Education of Mt. Zion Community Unit School District No. 3, County of Macon, State of Illinois, as follows:

Section 1: The preamble recitals of this Resolution are adopted and incorporated herein by this reference and found to be true and accurate statements.

Section 2: The Board deems it advisable, necessary, and in the best interests of this School

District to effectuate the repair or replacement of a school building's heating system on an emergency basis, pursuant to Section 10-20.21 of the *School Code*, without undertaking the public bidding process which would otherwise be required.

Section 3: That the Superintendent of the School District is hereby authorized and directed to take all necessary and proper actions, including the selection of a contractor and execution of a contract, to effectuate the repair or replacement of the school building's heating system (boilers) and such other work required to ensure the heating system is operational. The Superintendent is further authorized to apply for and execute all necessary documents to apply for the use of Health Life Safety Funds for this project, if he deems necessary.

Section 4: That this resolution shall be in full force and effect immediately and forthwith upon its passage by 3/4 of the entire Board membership.

**ADOPTED** this 19<sup>th</sup> day of December 2023, by the following vote:

The following Members voted AYE: \_\_\_\_\_

The following Members voted NAY: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education