



Community Club Meeting Agenda

February 6, 2023

1. Call to Order – 6:01p
2. Approve meeting minutes from November 7, 2022 – Motion: Kristin Hillman/2nd: Staci Waller
3. Principals reports:
 - a) Mr. Thacker – absent; Katie Casper reported out – no concerns or needs at this time.
 - b) Mr. Gruen – Will need volunteers to help guide grandparents to the appropriate rooms/areas during Grandparents Day Week (last week of April). Staci Waller will coordinate.
 - c) Mrs. Ethell – Will need 4-8 volunteers for the Read-a-Thon on 3/1/23 (12:45p – 2:15p). Rachel Hull (McGaughey Co-President) will coordinate. Discussed McGaughey Playday revamp (see New Business)
4. Teacher Representative Reports:
 - a) Intermediate: Mrs. Brinkoetter (on leave) – Katie Casper filling in. Intermediate teachers wanting input/information regarding Spring Fling. Katie will share notes from the Spring Fling meeting tonight back to the teachers.
 - b) Grade: Mrs. Wilson – absent
 - c) McGaughey: Ms. Perry – Discussed McGaughey Playday revamp (see New Business). Last Friday May 19th. K in AM; 1st Grade PM. Carnival theme – different stations (need volunteers to run the stations).
5. Treasurer Report
 - a) Income
 - i. Hoopswagg Sock Fundraiser: \$639.89
 - ii. Mother/Son Event: \$2417.68 + HS is refunding the \$300 janitor fee (due to no janitor scheduled)
 - iii. Box Tops (YTD): \$125
 - b) Expenses Paid
 - i. Christmas Cookie Trays (all 3 schools & bus garage): \$85
 - ii. Teacher Holiday Gifts: \$1200

- iii. Ice Cream (for Valentine's Day Parties): \$260
- c) Current Balance
 - i. Total: \$11803 – currently have around a \$4000 cushion to support upcoming events
- d) Event Budgets
 - i. Father/Daughter Dance: \$1000
 - ii. Spring Fling: \$2750
 - iii. Color Fun Run: \$1500
 - iv. Teacher Appreciation Week: \$1500
 - v. You Rock: \$300

6. Fundraising

- a) Spirit-wear: Renee Menegay will reach out to Spirit Wear company to see if we can add additional items (i.e. Beanie Hats). Mrs. Ethell is also going to share back information regarding previous beanie hat fundraiser.
- b) Hoopswagg: Will plan to repeat in 2023 – Late Fall/Prior to Christmas
- c) Additional Fundraiser Idea(s):
 - o Water Bottles & Chairs – Katie Casper researched & bulk orders are not any less expensive than big box store. Additionally, the chairs that were available for bulk order/fundraising didn't appear to be great quality and may not be a high seller. Group decided not to proceed at this time.
 - o Beanie hats with MTZ logo

8. Event Chair Updates

- a) Cookie Walk: (Follow Up)
 - i. The group concluded the new process of putting trays together at each individual school was much easier, faster and more organized than in years past.
 - ii. Will need a new Chair for Fall 2023 – Jenn Fischer will pass off information.
- b) Mother/Son Event: (Follow Up)
 - i. Event was well attended
 - ii. Kaitie/Katy willing to pass off if someone else wants to Chair in 2024
- c) Father/Daughter Dance: 3/25/23
 - i. Rachel Hull is chairing – no needs at this time
- d) Spring Fling: ***DATE CHANGE* Now 3/31/23**
 - i. Rebecca Monroe holding a meeting from 7-8p tonight to discuss details.
- e) You Rock: (Grade Only/Quarterly)
 - i. Next You Rock scheduled 3/10/23
- f) Color Fun Run: ***DATE CHANGE* Now 5/13/23**
 - i. Event moved to avoid Village Garage Sale weekend.
 - ii. Rachel Menegay will work with Key Club again for volunteers.
 - iii. May need additional leaf blowers to help blow off powder at the end.

10. Head Room Parents

- a) Valentine's Day Parties (McGaughey & Grade)
 - i. Pre-K and Mt. Zion Grade (2nd & 3rd) Parties – Friday 2/10/23
 - ii. McGaughey Kindergarten & 1st Parties – Tuesday 2/14/23

- iii. Room parents need to bring spoons, napkins, bowls & toppings for ice cream. Ice cream will be available for pick up from the school cafeteria immediately prior to the parties.

11. Box Tops

- a) Katie Casper has been monitoring donations since starting the Box Top Competition. Donations have increased at all schools in Dec/Jan. Katie will continue to send reminders regarding Box Top Competition to increase donations further.

12. Book Fair

- a) McGaughey
 - i. Scheduled the week of 2/27/23 – 3/3/23 to coincide with Read Across America Week
 - ii. Kids will be able to shop at school Tues 2/28 through Fri 3/3. Evening shopping times available on 2/28 & 3/2.
 - iii. Incorporating a Read-A-Thon Day on Wednesday 3/1/23 with activities for the students.
 - iv. Sign Up Genius available on MTZ McGaughey Facebook page (to help with book fair)
- b) Grade
 - i. Currently scheduled the first week of April, but would like to move to last week of April to coincide with Grandparents Day events. Rebecca Monroe will reach out to the Book Fair company to check on dates.

13. New Business

- a) Resource binders/folders for event chairs.
 - i. Kaitie Kunzeman will gather notes from event chairs and organize for future volunteers.
- b) Inventory for supplies.
 - i. Katie Casper will take a general inventory of supplies/decorations/etc. available in the Community Club storage areas to provide a reference for future volunteers.
- c) Teacher Appreciation Week
 - i. Will plan to distribute Gift Cards to teachers with CC funds.
 - ii. School Co-Presidents will provide guidance to their Room Parents regarding daily activity or donations for the week. Rachel Hull/Staci Waller/Katie Casper will send more information closer to May.
- d) Play Day
 - i. McGaughey - Mrs. Ethell will write up a proposal after meeting with their improvement team to finalize plans/idea and send to Community Club for help with facilitating activities. Wants to schedule Friday 5/19/23.
 - ii. Grade - Mr. Gruen noted the school calendar is incorrect & the Grade Play Day should be scheduled on the last day of school.
- e) Bylaws
 - i. Kaitie Kunzeman is reviewing the bylaws and will propose any necessary revisions by next meeting.

Next Meeting: Monday, May 1 @ 6:00pm – MTZ Grade Library